

---

**From:** RODERICK WILLIAMS <roderick.williams@cityoforlando.net>  
**Sent:** Monday, June 13, 2016 7:09 PM  
**To:** OFD Dept  
**Subject:** FLAGS AT HALF STAFF

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

OFD,

Until further notice, all flags should be flown at half staff. Please ensure that this is done if it has not been already.

Chief Williams

--  
Roderick Williams, Fire Chief  
City of Orlando  
78 W. Central Boulevard  
Orlando, FL 32801  
P. 407.246.3125  
C. 321.262.5646  
F. 407.246.2758

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**From:** RODERICK WILLIAMS <roderick.williams@cityoforlando.net>  
**Sent:** Monday, June 13, 2016 12:09 PM  
**To:** Lee, Mark (NBCUniversal, Orlando)  
**Cc:** Michael Aiken; Tammy Hughes (tammy.hughes@cityoforlando.net)  
**Subject:** Re: Pulse Incident

Mark,

Thank you for the kind words, thoughts, and offer for assistance. The men and women of O.F.D, Orange County Fire Rescue and other public safety agencies that responded to this incident did so in a manner that I could not be prouder of. We will rise above this, will continue to take care of each other, and take care of the citizen's and visitors of Orlando that we have sworn to protect! If we have any need I will be sure to let you know. Please keep us in your prayers.

Chief Williams

On Mon, Jun 13, 2016 at 8:15 AM, Lee, Mark (NBCUniversal, Orlando) <[Mark.Lee@universalorlando.com](mailto:Mark.Lee@universalorlando.com)> wrote:

Good Morning,

This tragedy has hit us all home, and personally I am feeling useless and just not knowing what I can do. I am a member of Universals Out Diversity Group and we are meeting today at noon to talk about Universals response to this and what we as a company and a group of caring individuals can do to help. Our company president has already sent a note to all 20,000 employees sharing his feelings and dedication of Universal to help in the healing. First I want you to know that I hold all your staff in high regard and know that this incident has affected everyone, whether they responded or not. Personally if there is anything I can do to help you please do not hesitate to contact me day or night. When our out group meets I would love to have any needs that you as a fire department have from this event or what you would need in the future. From feeding your staff at station 5 for the next few days while they help the investigation, staff to assist with admin..... Please let me know if there is anything we can do. OFD has a special place in my heart and you are in my thoughts and prayers.

Mark Lee

Universal Parks and Resorts

Fire Safety Manager

407-883-9032 cell



--  
Roderick Williams, Fire Chief  
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**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Monday, June 13, 2016 9:21 AM  
**To:** Ruth McLemore-Price  
**Subject:** Fwd: From NYT  
**Attachments:** PULSE\_NIGHT CLUB.pdf

----- Forwarded message -----

**From:** **TIMOTHY JOHNSON** <timothy.johnson@cityoforlando.net>  
**Date:** Sun, Jun 12, 2016 at 3:50 PM  
**Subject:** Fwd: From NYT  
**To:** Roderick Williams <roderick.williams@cityoforlando.net>, Tammy Hughes <Tammy.Hughes@cityoforlando.net>, Roy Eden <Roy.Eden@cityoforlando.net>, Alan Stickle <alan.stickle@cityoforlando.net>

FYI-

TJ

----- Forwarded message -----

**From:** **TIMOTHY JOHNSON** <timothy.johnson@cityoforlando.net>  
**Date:** Sun, Jun 12, 2016 at 3:47 PM  
**Subject:** Re: From NYT  
**To:** BROOKE DEVON RIMMER-BONNETT <brooke.bonnett@cityoforlando.net>  
**Cc:** CASSANDRA LAFSER <cassandra.lafser@cityoforlando.net>, Laurie Nossair <laurie.nossair@cityoforlando.net>, Ruth McLemore-Price <ruth.mclemore@cityoforlando.net>, Amy Iennaco <Amy.Iennaco@cityoforlando.net>, Records Dept <records@cityoforlando.net>, TISA MITCHELL <tisa.mitchell@cityoforlando.net>, Mike Rhodes <mike.rhodes@cityoforlando.net>

Here is the last floor plan that we were given from the owner.

Thanks,

TimJohnson  
#OrlandoStrong!

On Sun, Jun 12, 2016 at 2:34 PM, BROOKE DEVON RIMMER-BONNETT <brooke.bonnett@cityoforlando.net> wrote:  
Tisa will be able to respond to the PRR.

Warm regards,  
Brooke

---

Brooke R. Bonnett, AICP, Director  
Economic Development Department  
Pamela Whaley, Executive Assistant, 407.246.2737  
City of Orlando  
400 South Orange Avenue  
6th Floor  
Orlando, FL 32801  
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On Sun, Jun 12, 2016 at 2:33 PM, CASSANDRA LAFSER <cassandra.lafser@cityoforlando.net> wrote:  
Records,

Would you please log in and route? I would recommend EDV. I've copied Brooke Bonnett on this email.

----- Forwarded message -----

From: **Yourish, Karen** <karen.yourish@nytimes.com>

Date: Sun, Jun 12, 2016 at 2:23 PM

Subject: From NYT

To: Cassandra.Lafser@cityoforlando.net

Cc: Archie Tse <tse@nytimes.com>, Anjali Singhvi <anjali.singhvi@nytimes.com>, Ford Fessenden <fordfess@nytimes.com>, Larry Buchanan <lawrence.buchanan@nytimes.com>, Yuliya Parshina-Kottas <yuliya.parshina-kottas@nytimes.com>

Hi Cassandra,

We just spoke on the phone. Can you help us find the floor plan for the Pulse nightclub?

My cell phone is 202-253-5753.

Thanks so much,

Karen

--

Karen Yourish

Graphics editor

The New York Times

212-556-1012

karen.yourish@nytimes.com

--  
Timothy L. Johnson, AIA/NOMA  
Division Manager  
Permitting Services Division  
407.246.2075-office  
407.246.2882-fax  
timothy.johnson@cityoforlando.net

Tell us about your experience with the Economic Development Department, visit  
<http://www.cityoforlando.net/economic/surveyall.htm>

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Tammy Hughes, Fire Marshal  
Fire Department  
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Orlando, FL 32801  
Phone: 407.246.2386  
Fax: 407.246.3158

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---

**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Monday, June 13, 2016 9:04 AM  
**To:** Roderick S Williams  
**Subject:** Universal Studios called and wanted to know if OFD needed anything? Also, my Pastor Rollie Murray said he will come to you for prayer and support.

--

Tammy Hughes, Fire Marshal  
Fire Department  
City of Orlando  
78 West Central Boulevard  
Orlando, FL 32801  
Phone: 407.246.2386  
Fax: 407.246.3158

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---

**From:** RODERICK WILLIAMS <roderick.williams@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 6:20 PM  
**To:** OFD Dept  
**Subject:** COUNCIL EVENTS CANCELLED

OFD Family,

Many of you were planning on attending the presentation in Council Chambers tomorrow at 10am to support the "My Brother's Keeper" initiative. Due to recent events, all Council Chambers activities have been cancelled for June 13th and will be rescheduled at a later date.

Thanks to all that were planning on attending.

Chief Williams

--  
Roderick Williams, Fire Chief  
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---

**From:** RODERICK WILLIAMS <roderick.williams@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 6:09 PM  
**To:** OFD Dept  
**Subject:** OUTSTANDING EFFORTS



CITY OF ORLANDO  
FIRE DEPARTMENT



OFD Family,

As we keep the victims and their families in our prayers, I would like to take this moment to acknowledge all of the heroic efforts by the Orlando Fire Department, the Orlando Police Department and all other supporting agencies that have put their lives on the line to protect others. We are stronger together, and you have proven such in the face of tragedy.

Thank you,

Chief Williams

--

Roderick Williams, Fire Chief  
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**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 5:29 PM  
**To:** RODERICK WILLIAMS  
**Subject:** Re: Exit blocked

No, the Company fire inspection was conducted on May 27th, FSM received the inspection from the company officer on the June 6, and it was processed on the 6. It was in the stack to be assigned and it was assigned to the Fire Inspector for follow up. I just had kim reassign the fire inspection to me. This is still in our normal processing window.

On Sun, Jun 12, 2016 at 5:23 PM, RODERICK WILLIAMS <[roderick.williams@cityoforlando.net](mailto:roderick.williams@cityoforlando.net)> wrote:

Did we follow up to confirm the exit was unblocked?

On Jun 12, 2016 4:31 PM, "TAMMY HUGHES" <[tammy.hughes@cityoforlando.net](mailto:tammy.hughes@cityoforlando.net)> wrote:

FSM did receive the company survey that stated an exit was blocked from the company officer because it was assigned to be completed by May 31, 2016, Kim has received and will assign it to the Fire Inspector for follow up in June 2016. This is within our normal followup process. NO concerns about our practice at this time.

--

Tammy Hughes, Fire Marshal  
Fire Department  
City of Orlando  
78 West Central Boulevard  
Orlando, FL 32801  
Phone: [407.246.2386](tel:407.246.2386)  
Fax: [407.246.3158](tel:407.246.3158)

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---

**From:** RODERICK WILLIAMS <roderick.williams@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 5:23 PM  
**To:** Tammy Hughes  
**Subject:** Re: Exit blocked

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---

**From:** RODERICK WILLIAMS <roderick.williams@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 5:20 PM  
**To:** Tammy Hughes  
**Subject:** Re: I am leaving the office now - Do you need or want anything?

I am good thank you!

On Jun 12, 2016 5:18 PM, "TAMMY HUGHES" <[tammy.hughes@cityoforlando.net](mailto:tammy.hughes@cityoforlando.net)> wrote:

--

Tammy Hughes, Fire Marshal  
Fire Department  
City of Orlando  
78 West Central Boulevard  
Orlando, FL 32801  
Phone: [407.246.2386](tel:407.246.2386)  
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---

**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 5:19 PM  
**To:** Roderick S Williams  
**Subject:** I am leaving the office now - Do you need or want anything?

--  
Tammy Hughes, Fire Marshal  
Fire Department  
City of Orlando  
78 West Central Boulevard  
Orlando, FL 32801  
Phone: 407.246.2386  
Fax: 407.246.3158

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---

**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 4:32 PM  
**To:** Roderick S Williams  
**Subject:** Exit blocked

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---

**From:** TIMOTHY JOHNSON <timothy.johnson@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 3:51 PM  
**To:** Roderick Williams; Tammy Hughes; Roy Eden; Alan Stickle  
**Subject:** Fwd: From NYT  
**Attachments:** PULSE\_NIGHT CLUB.pdf

FYI-

TJ  
----- Forwarded message -----  
From: **TIMOTHY JOHNSON** <timothy.johnson@cityoforlando.net>  
Date: Sun, Jun 12, 2016 at 3:47 PM  
Subject: Re: From NYT  
To: BROOKE DEVON RIMMER-BONNETT <brooke.bonnett@cityoforlando.net>  
Cc: CASSANDRA LAFSER <cassandra.lafser@cityoforlando.net>, Laurie Nossair <laurie.nossair@cityoforlando.net>, Ruth McLemore-Price <ruth.mclemore@cityoforlando.net>, Amy Iennaco <Amy.Iennaco@cityoforlando.net>, Records Dept <records@cityoforlando.net>, TISA MITCHELL <tisa.mitchell@cityoforlando.net>, Mike Rhodes <mike.rhodes@cityoforlando.net>

Here is the last floor plan that we were given from the owner.

Thanks,

TimJohnson  
#OrlandoStrong!

On Sun, Jun 12, 2016 at 2:34 PM, BROOKE DEVON RIMMER-BONNETT <brooke.bonnett@cityoforlando.net> wrote:  
Tisa will be able to respond to the PRR.

Warm regards,  
Brooke

---

Brooke R. Bonnett, AICP, Director  
Economic Development Department  
Pamela Whaley, Executive Assistant, [407.246.2737](tel:407.246.2737)  
City of Orlando  
400 South Orange Avenue  
6th Floor  
Orlando, FL 32801  
p. [407.246.2719](tel:407.246.2719)  
f. [407.246.2848](tel:407.246.2848)  
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On Sun, Jun 12, 2016 at 2:33 PM, CASSANDRA LAFSER <[cassandra.lafser@cityoforlando.net](mailto:cassandra.lafser@cityoforlando.net)> wrote:  
Records,

Would you please log in and route? I would recommend EDV. I've copied Brooke Bonnett on this email.

----- Forwarded message -----

From: **Yourish, Karen** <[karen.yourish@nytimes.com](mailto:karen.yourish@nytimes.com)>

Date: Sun, Jun 12, 2016 at 2:23 PM

Subject: From NYT

To: [Cassandra.Lafser@cityoforlando.net](mailto:Cassandra.Lafser@cityoforlando.net)

Cc: Archie Tse <[tse@nytimes.com](mailto:tse@nytimes.com)>, Anjali Singhvi <[anjali.singhvi@nytimes.com](mailto:anjali.singhvi@nytimes.com)>, Ford Fessenden <[fordfess@nytimes.com](mailto:fordfess@nytimes.com)>, Larry Buchanan <[lawrence.buchanan@nytimes.com](mailto:lawrence.buchanan@nytimes.com)>, Yuliya Parshina-Kottas <[yuliya.parshina-kottas@nytimes.com](mailto:yuliya.parshina-kottas@nytimes.com)>

Hi Cassandra,

We just spoke on the phone. Can you help us find the floor plan for the Pulse nightclub?

My cell phone is [202-253-5753](tel:202-253-5753).

Thanks so much,

Karen

--

Karen Yourish

Graphics editor

The New York Times

[212-556-1012](tel:212-556-1012)

[karen.yourish@nytimes.com](mailto:karen.yourish@nytimes.com)

-----  
**Timothy L. Johnson, AIA/NOMA**  
Division Manager  
Permitting Services Division  
[407.246.2075](tel:407.246.2075)-office  
[407.246.2882](tel:407.246.2882)-fax  
[timothy.johnson@cityoforlando.net](mailto:timothy.johnson@cityoforlando.net)

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<http://www.cityoforlando.net/economic/surveyall.htm>

--

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Tell us about your experience with the Economic Development Department, visit  
<http://www.cityoforlando.net/economic/surveyall.htm>

---

**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 12:39 PM  
**To:** Roderick S Williams  
**Subject:** Pule Nightclub \_ All of OFD actions and findings  
**Attachments:** s\_local\_fsm activity report - action & finding.pdf

Here is all of the log inspections and findings with the comments attached to it.

--

Tammy Hughes, Fire Marshal  
Fire Department  
City of Orlando  
78 West Central Boulevard  
Orlando, FL 32801  
Phone: 407.246.2386  
Fax: 407.246.3158

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---

**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 12:34 PM  
**To:** Roderick S Williams  
**Subject:** 1912 S. Orange Ave

On behalf of the men and women of the Orlando Fire Department I want to extend my deepest sympathy.

The building is 4025 square feet in size, with an original occupant load of 230. In 2003, changes to the occupancy allowed the property owner to increase his occupant load to 299. Again, in 2010 modifications were made to the building, but the occupant load remained at 299-300. This is still in effect today. There are 6 exits on the architectural floor plan that was submitted to the Orlando Fire Department for approval.

The Orlando Fire Department conducts annual fire inspections of the facility in the City of Orlando. The last fire inspection to verify the occupant load was conducted on 1/28/26. No violations were discovered at that time. The last company officer exit check was conducted on 5/21/16 which did indicate that a door was inoperable. It is not clear which door it was.

However, once the scene is safe I will have Fire Marshal Tammy Hughes evaluate the facility to ensure that it was in compliance with all applicable codes. This may take a few days, before she can enter, but when she does, and complete her finding, then I will provide an update.

--  
Tammy Hughes, Fire Marshal  
Fire Department  
City of Orlando  
78 West Central Boulevard  
Orlando, FL 32801  
Phone: 407.246.2386  
Fax: 407.246.3158

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**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 12:07 PM  
**To:** Roderick S Williams  
**Attachments:** 20160612\_120518.jpg



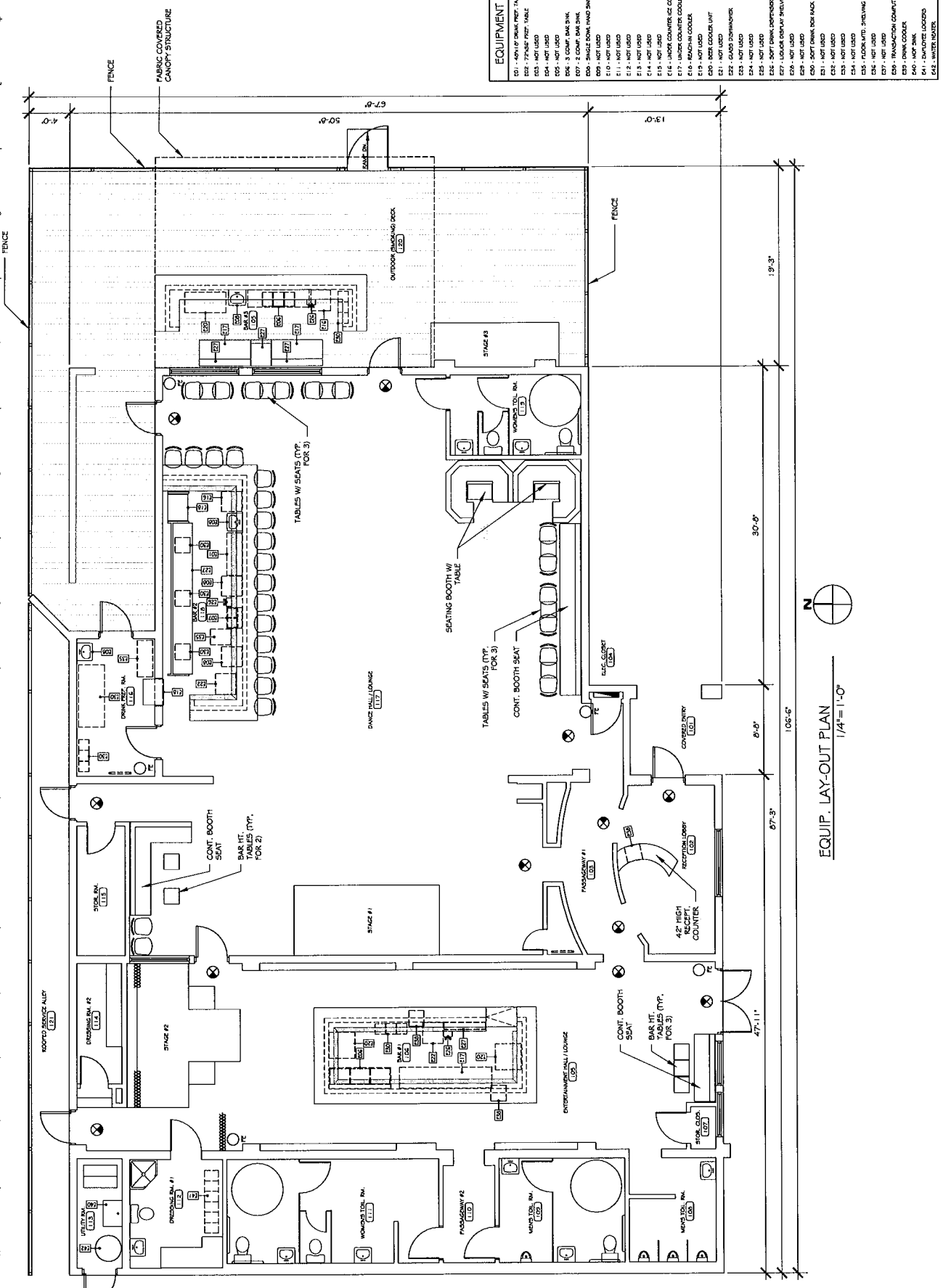
**PULSE NIGHTCLUB**  
 1912 S ORANGE AVE., ORLANDO, FLORIDA 32809

Michael Keith Innes, architect  
 R. C. #0015734  
 2316 BELKIND ROAD, WINTER PARK, FLORIDA 32792  
 PH: 321.627.9559 michael@mkai.com

NO.	DATE	DESCRIPTION

**EQUIPMENT LIST**

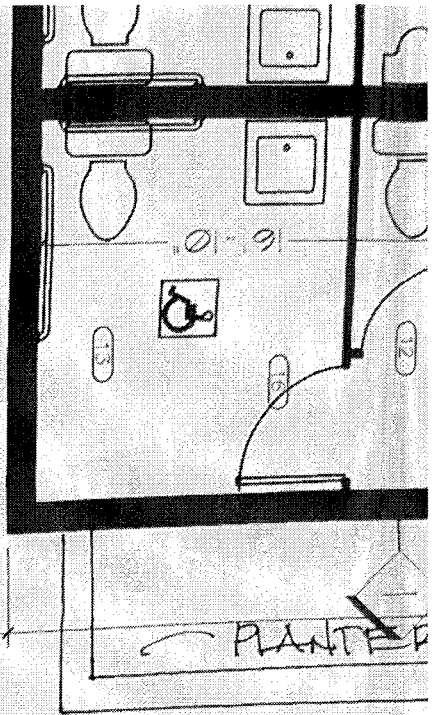
- E01 - 40" H DRINK PREP TABLE
- E02 - 72" H PREP TABLE
- E03 - HOT USED
- E04 - HOT USED
- E05 - HOT USED
- E06 - HOT USED
- E07 - 2 COM. BAR SINK
- E08 - SINGLE SINK HAND SINK
- E09 - HOT USED
- E10 - HOT USED
- E11 - HOT USED
- E12 - HOT USED
- E13 - HOT USED
- E14 - UNDER COUNTER COOLER
- E15 - UNDER COUNTER COOLER UNIT
- E16 - UNDER COUNTER COOLER UNIT
- E17 - REACH-IN COOLER
- E18 - HOT USED
- E19 - HOT USED
- E20 - 2000 COOLER UNIT
- E21 - HOT USED
- E22 - HOT USED
- E23 - HOT USED
- E24 - HOT USED
- E25 - HOT USED
- E26 - 300T DRINK DISPENSER
- E27 - LIQUOR DISPLAY SHELVING
- E28 - HOT USED
- E29 - HOT USED
- E30 - HOT USED
- E31 - HOT USED
- E32 - HOT USED
- E33 - HOT USED
- E34 - HOT USED
- E35 - HOT USED
- E36 - HOT USED
- E37 - HOT USED
- E38 - HOT USED
- E39 - HOT USED
- E40 - HOT USED
- E41 - 2000TZE LIQUOR
- E42 - WHITE MOUNTAIN



**EQUIP. LAY-OUT PLAN**  
 1/4" = 1'-0"

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**From:** TAMMY HUGHES <tammy.hughes@cityoforlando.net>  
**Sent:** Sunday, June 12, 2016 12:06 PM  
**To:** Roderick S Williams  
**Attachments:** 20160612\_120507.jpg



IL

TO MATCH

PARTITION WALL @

WITH PANIC HARDWARE FOR EGRESS

NOTE:  
 ALL EXIT DOORS SHALL BE EQUIPPED  
 WITH PANIC HARDWARE AS STATED IN  
 NFPA 7.2.1.7

NOTE: OCCUPANCY LOAD SIGN MUST  
 BE POSTED IN ROOMS OF ASSEMBLY  
 PER NFPA 101: 12.7.8.3  
 MAXIMUM LOAD IS 223 PERSONS

